



FIRST 2022 Exhibitor Deadlines

Full Booth Payment Due	Tuesday, February 1, 2022
Exhibitor Housing Opens for All Exhibitors	Tuesday, March 1, 2022
Exhibitor Registration Opens	Tuesday, March 1, 2022
Exhibitor Service Kit Available	Tuesday, March 1, 2022
Island Booth Layouts Due	Friday, April 1, 2022
Exhibitor Appointed Contractors registration available online	Monday, April 11, 2022
Directory Listing Submission Deadline (via Exhibitor Portal)	Wednesday, April 13, 2022
Shared Exhibitor Form Due	Friday, April 15, 2022
Meeting Room Reservation Deadline/Cancellation	Monday, April 18, 2022
Lead Retrieval Deadline for 2nd tier rate discount	Thursday, May 26, 2022
Exhibitor Housing List Due	Friday, May 27, 2022
Fun Run Sponsorship Form Due	Tuesday, May 31, 2022
Lead Retrieval Deadline 3rd tier rates begin	Thursday, June 2, 2022
First Day for Receipt of Advanced Warehouse Shipment	Tuesday, June 7, 2022
Freeman Audio Visual Order Form Due for Discount Rate	Thursday, June 9, 2022
Freeman Order Forms Due for Discounted Rates	Thursday, June 9, 2022
Exhibitors Must Notify IFT in writing if using a contractor. EAC Form on file	Monday, June 13, 2022
COI must be received	Monday, June 13, 2022
Floral Orders Due	Friday, June 17, 2022
Last day to submit changes or cancellations through IFT Housing	Monday, June 20, 2022
Convention Center Show Services/ Services Ordering Advanced Pricing Deadline	Wednesday, June 22, 2022
Advanced Warehouse Receiving Deadline	Thursday, June 30, 2022
Low Refrigeration Order Form Deadline	Friday, June 24, 2022
Direct Shipping Accepted	Thursday, July 7, 2022
Exhibitor Move-In Begins	Thursday, July 7, 2022
Exhibitor Move-In	Friday, July 8, 2022
Exhibitor Move-In	Saturday, July 9, 2022
Exhibitor Move-In	Sunday, July 10, 2022
EXPO HALL OPEN: First Day	Monday, July 11, 2022
EXPO HALL OPEN: Second Day	Tuesday, July 12, 2022
EXPO HALL OPEN: Third Day	Wednesday, July 13, 2022
Exhibitor Move-Out Begins	Wednesday, July 13, 2022
Exhibitor Move-Out	Thursday, July 14, 2022
Exhibitor Move-Out	Friday, July 15, 2022